



P O Box 1035 - Selah, Washington 98942 - 509.453.8051

Facility Rules

Please observe the following:

THESE RULES ARE AN OVERVIEW OF THE LEASE AGREEMENT. PLEASE REFER TO AGREEMENT FOR FURTHER EXPLANATION.

RENT:

1. **RENT IS DUE ON, or before, THE 1ST DAY OF EACH MONTH – LATE AFTER 12:01 AM ON THE 6TH DAY OF EACH MONTH.** A \$15.00 late fee is charged at 12:01 AM on the 6th Day and a second late fee of \$25.00 is charged after 12:01 AM on the 15th day of the month.

REMIT PAYMENT TO:

**Evergreen Self Storage
P O Box 1035
Selah, Washington 98942**

2. **No rent refunds will be given on partial months or discounted rents.**
3. **All Provisions of the Rental Agreement of which these rules and regulations are part, apply to your occupancy and use of your storage unit and your access to this storage facility. If you have any questions, please ask the manager.**
 1. Change of Address and Phone Number and Alternate Information – Tenant is responsible in writing for keeping the landlord up to date of any changes in how we can contact you.

SECURITY:

1. You may be asked for a copy of your photo ID, your finger prints and a current photo may be taken of you.
2. Inspection - Of goods to be stored may be inspected by the landlord or there agent.

GENERAL:

1. **DUMPSTER IS STRICTLY FOR THE OFFICE UNITS USE ONLY!!**
2. Please turn off all lights when you are not using your unit.
3. Tenant is responsible for placing lock on storage unit. We are not responsible for units left unsecured.

INSURANCE:

1. **WE DO NOT carry Insurance on you or your stored goods. You store your items AT YOUR OWN RISK. Please check with your agent or contact TenantOne at 1-800-544-6464 for rates and application.**

NOT ALLOWED:

1. Living and Sleeping – will not be allowed, also no parked vehicles.
2. This is a storage facility. Please, no working in the units. Some examples are no sanding, spray painting or working on your vehicle.

SAFETY:

1. **PLEASE, NO STORING OF GASOLINE, EXPLOSIVES OR ANY OTHER HAZARDOUS OR DANGEROUS CHEMICALS IN YOUR UNIT – ALSO NO FUELING OR STORING OF PORTABLE FUEL CONTAINERS.**
2. **NO SMOKING WHILE ON THE PREMISES.** No Food Items.
3. **DO NOT connect refrigerators, freezers or any other electrical appliances to outlets.**
4. Drains – NO Oils, Gasoline or any Hazardous Materials in any drains, tenant will be subject to city fines.
5. Pest Control – May be in use so be responsible with your children so they do not get into anything they should not.
6. ALL ANIMALS MUST REMAIN SECURED INSIDE YOUR VEHICLE WHILE ON THE PREMISES.
7. Speed Limit – Is 5 MPH while on the premises.

MOVING OUT:

1. **When planning to MOVE OUT**, you must give manager or owner **20 DAYS PRIOR WRITTEN NOTICE**. You must be OUT by the end of that month or you will be charged a FULL months rent if you move out after the end of the month. You also will be charged a penalty fee of 20 days rent if no notice has been given.
2. **When MOVING OUT** – Please drop your key in drop box in front of Office Space #4 when you are completely moved out so we can stop charging you rent. Remove all items and all trash. Tenant is responsible for off-site disposal of all items. Non-removal of items will be subject to a \$75.00 charge. Please leave unit as you rented it, empty and clean.

I have read the rules and regulations for Evergreen Self Storage, LLC and agree to follow them.

Tenant Signature

Date

Unit Number